

DOCUMENTATION FOR SUBMISSION OF A PHD DISSERTATION WITHOUT PRIOR ENROLMENT AS A PHD STUDENT

cf. the Ministerial PhD order section 15, article 2

Please contact Aarhus BSS Graduate School, bphd@psys.au.dk, in case you wish to apply for submission of a PhD dissertation without prior enrolment as a PhD student at Aarhus BSS Graduate School.

The below forms, in connection with an online application, forms the basis on which Aarhus BSS Graduate School evaluates if you fulfil the requirements of a PhD education as stated in the Ministerial PhD order section 7, article 2 and further outlined in Aarhus BSS Graduate Schools Rules and guidelines for the PhD degree programme, point 7 and 11.4, both of which you can find [here](#), as well as information about fees.

If the Graduate School accepts your application please be aware of the following:

- Payment of fee within 14 days from acceptance of application is mandatory
- According to the ministerial PhD order the dissertation must contain an abstract in Danish as well as an English one
- According to Aarhus BSS rules and guidelines for the PhD degree programme section 11, article 1, part of the dissertation may be written in collaboration with others, e.g. supervisors, but must include entirely independent contributions of major scientific importance. If the dissertation contains co-authored papers or chapters, the dissertation must include co-authorship statements identifying the student's share of the work. These must be included as the last pages of the dissertation and be indexed. A template is available [here](#)

The entire form must be filled out on a computer.

Fields marked with star * are mandatory.

Sections marked (*) must be completed if relevant.

The filled out form and all appendices must be combined into one (1) pdf file and uploaded in the field "project description" in the online application form. Finish this document before opening the application form.

Table 1: Basic information

Name*		Date of birth*	
PhD programme* ¹		E-mail address*	
Department(*)			

¹ Name the PhD programme from Aarhus BSS Graduate School you wish to be assessed in.

Table 2: Information regarding the PhD dissertation

Title of dissertation*	
Previous Assessment* ²	Has the dissertation previously been submitted for assessment for an academic degree? Yes [] No []
If yes above please elaborate	
Short abstract	
Signature*	<hr/> <div style="display: flex; justify-content: space-between; width: 100%;"> date signature </div>

² If your dissertation previously has been assessed you must state this

Table 3: Information regarding previous enrolment as a PhD student, if applicable (*)

Enrolment start date		Enrolment end/ withdrawal date	
Department			
University			
Country			
Supervisor(s)	<i>Name, position, department, university, country</i>		
Title of PhD project			
Reason for withdrawal			
If applicable, scholarship provider		Period	

OUTLINE OF QUALIFICATIONS

A detailed outline must be prepared of obtained qualifications that can be compared with a completed PhD degree programme, as described in the Ministerial PhD order section 7, article 2 and further outlined in Aarhus BSS Graduate Schools Rules and guidelines for the PhD degree programme, point 7 and 11.4.

For all elements in the below form please state the number of the appendix or the page number that corresponds to the documentation.

Table 4: Outline of qualifications

	Period	Appendix/ Page number
Courses (state each individual course and provide documentation): <small>(name and place of course)</small>		
Teaching and supervision (state each individual element): <small>(subject, level and place)</small>		
Other type of knowledge communication: <small>(subject and place, if applicable)</small>		
Period in other research environments, if applicable: <small>(subject and place)</small>		
Other relevant documentation, if applicable: <small>(title and relevance)</small>		

Signature	<p>I hereby certify that the information given in tables 1-4 above and in the corresponding appendices is true, correct and complete to the best of my knowledge.</p> <hr/> <p style="text-align: center;"> date signature </p>
-----------	--

The dissertation is send to bphd@psys.au.dk after completion of the online application form. If your application is approved by the relevant field committee and the PhD School Head, followed by payment of fee, this is the version of the dissertation that will be send for assessment.