

**Meeting on: 20 January 2021 from 10:00-11:00**

**Place: Microsoft Teams**

**Constituent meeting in the PhD Committee**

**Minutes**

**Participants:** Helena Skyt Nielsen (chair, ECON), Torsten Kolind (SOCSCIBUS), Torben Andersen (BTECH), Peter Krøjgaard (PSY), Birte Asmuß (MGMT), Søren Højgaard Mørup (LAW), Christoffer Green-Pedersen (PS), Cecilie Marie Løchte Jørgensen (PhD representative, ECON), Jesper Aagaard (PhD representative, LAW), Mathilde Albertsen Winsløw (PhD representative, PS), Inge Lise Lundsgaard Kongshøj (PhD representative, PSY), Natja Bech Kjeldsen (PhD representative, SOCSIBUS), Michal Hron (Observer, MGMT), Per Baltzer Overgaard, Randi Groslier Bjælde (Aarhus BSS HR & PhD)

**Absent:** Kristoffer Holm (Observer, BTECH),

1. **Approval of agenda**

The agenda was approved without comments.

Aarhus BSS HR & PhD

Ref.: rgb

Date: 1 February 2020

2. **Briefing on the work of the PhD committee by chair Torsten Kolind**

Chair Helena Skyt Nielsen gave a short briefing on the work of the PhD committee with reference to the University Act § 16 b, the PhD order and the standard rules of procedure for PhD committees at Aarhus University

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The University Act in English can be found here (please note that the translation in the link below is outdated. No new translation has been made):

<https://ufm.dk/en/legislation/prevaling-laws-and-regulations/education/files/the-danish-university-act.pdf>

The University Act in Danish can be found here:

<https://www.retsinformation.dk/Forms/r0710.aspx?id=198434>

The PhD order:

<https://ufm.dk/en/legislation/prevaling-laws-and-regulations/education/files/engelsk-ph-d-bekendtgorelse.pdf>

Standard rules of procedure for PhD committees at Aarhus University (in Danish only):

<https://www.au.dk/om/organisation/regelsamling/styrelse-administration/01/2008-au4/>

The PhD Committee has an advisory function to the PhD School Head, and PhD School Head Per Baltzer Overgaard (PBO) called on all Committee members to bring questions and topics of importance to the PhD programmes to the attention of the Committee.

3. **Appointment of chair and vice-chair of the PhD committee** (recommendation to the Dean)

PhD programme chair Søren Højgaard Mørup (LAW) was elected as chair and PhD student Inge Lise Lundsgaard Kongshøj (PSY) was elected as vice-chair of

the PhD committee. A recommendation on the composition of the PhD committee has been send to the Dean (*awaits approval, ref.*).

4. **Approval of observers**

Kristoffer Holm (Observer, BTECH), Michal Hron (observer, MGMT) where both approved as observers.

5. **Short briefing about the current covid-19 situation** by Per Baltzer Overgaard

On 19 January a follow-up meeting, concerning the request of transparency sent by the PhD students to the Graduate School was held. The outcome of the meeting was a memorandum concerning case handling of requests for exemption/extension to be circulated to all PhD students at Aarhus BSS Graduate School (*has been circulated, ref.*).

6. **The Head of the PhD School's authority to approve PhD courses and merit applications until 31 January 2020 as well as the authority to recommend assessment committees to the Dean until 31 January 2020 (by recommendation from the Programme Chairs).**

The PhD Committee delegated the competence to approve PhD courses and merit applications, as well as the authority to recommend dissertation assessment committees to the Dean, to the PhD School Head. This has been the practice since the formation of the PhD school at Aarhus BSS. If the PhD committee gives the PhD School Head this authority, the PhD committee will be informed about approved courses, merit applications and appointed assessment committees in connection with ordinary meetings.

7. **Briefing on PhD numbers for 2020** by Per Baltzer Overgaard

Appendix 1a: report for Q1-4

Appendix 1b: report for 2020

The reports for Q1-4 and 2020 were noted. Per Baltzer Overgaard commented that the PhD programme BCOM was closed, and that a slow shifting of students from the PhD programme Social Sciences and Business to the new PhD programme in Business Development and Technology (previously covered by Social Sciences and Business) is visible in the reports. Per Baltzer Overgaard also commented that the gender imbalance at certain programmes is a point of observation.

8. **Briefing on dissertation assessment committees appointed for the period from 9 October 2020 to 11 January 2021**

Appendix 2: Assessment committees in the period from 9 October 2020 to 11 January 2021

The briefing on assessment committees appointed for the period from 9 October 2020 to 11 January 2021 was noted. Per Baltzer Overgaard (PBO) commented on the gender balance as a point of observation.

9. **Briefing on courses approved since the last meeting** by Per Baltzer Overgaard
- Appendix 3: Case presentation on courses approved between 20 October 2020 and 11 January 2021
- Appendix 3a: Statistical Learning
  - Appendix 3b: applied optimization vehicle routing
  - Appendix 3c: Introduction to applied survival analysis and time-to-events models
  - Appendix 3d: Using R For Statistics And Illustrations
  - Appendix 3e: Temaer i offentlig forvaltning II

Between 20 October 2020 and 11 January 2021 5 courses has been approved: Statistical Learning (ECON, 10 ECTS), applied optimization vehicle routing (ECON, 10 ECTS), Introduction to applied survival analysis and time-to-events models (SOCSCIBUS, 4 ECTS), Using R For Statistics And Illustrations (PSY, 3 ECTS), and Temaer i offentlig forvaltning II (PS, 5 ECTS).

The briefing on courses approved since the last meeting was noted. It was agreed that in case courses are not approved, they will be presented to the PhD committee together with the approved courses.

10. **Briefing on PhD field committees as recommended by the Department Heads for the period 1 February 2021 to 31 January 2022**
- Appendix 3: recommendation for PhD field committees (recommendation for the Academic Counsel, *approved ref.*)
- The briefing on the recommendation for PhD field committees for the period 1 February 2021 to 31 January 2022 was noted.
11. **Briefing on the 2021 meeting schedule for the PhD committee**
- Typically, a meeting is planned in connection to the enrolment and recruitment of PhD students following the open call for applications twice a year, and a constituent meeting in January. The next meeting will be held on 18 Marts 2021, following the application round with deadline 4 February 2021. If relevant, other meetings can be scheduled.
12. **Any other business**
- No other business.

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